Memorandum of Association of

Indian National Trust for Art and Cultural Heritage

1. The name of the Society shall be the Indian National Trust for Art and Cultural Heritage, hereinafter referred to as the “Society”.

2. The Registered Office of the Society shall be situated in New Delhi or anywhere in the Union Territory of Delhi, as the Society may decide, and at present it is at 71, Lodhi Estate, New Delhi-110003.

3. The objectives for which the Society is formed are:

(i) to create and stimulate an awareness among the public for the preservation of the cultural and natural heritage of India and respect and knowledge of past experience and skills.

(ii) to undertake measures for the preservation and conservation of natural resources and cultural property, including but not limited to places of scenic beauty and geological features, having a high archaeological, historical, artistic or scientific value, as are not protected by any of the Central or State Statutes;

(iii) to undertake appropriate measures for the preservation of not only historic buildings but also of historic quarters and towns domestic architecture displaying artistic or skilled craftsmanship.

(iv) to acquire or to hold in lease any cultural property or part thereof which the Society may deem necessary in furtherance of its objectives.

(v) to undertake documentation of the cultural and natural heritage;

(vi) to act as a pressure group by arousing public opinion when any part of the cultural or natural heritage is threatened with imminent danger of damage or destruction, arising out of private or public policy or in any other manner;

(vii) to undertake pilot conservation projects;

(viii) to identify the cultural components of rural and urban development schemes with a view to ensuring that the latter, which are oriented essentially to material and technological progress, do not pose any danger to architectural and natural heritage or resources.

(ix) to extend and strengthen co-operation with professional national and regional organizations like the Archaeological Survey of India, State Departments of Archaeology,
National and other Museums and National Research Laboratory for Conservation of Cultural Property and with UNESCO and other International Professional organizations like the International Council of Museums (ICOM), the International Center for the Study of the Preservation and Restoration of Cultural property in Rome (ICCROM), the International Union for Conservation of Nature and natural Resources (IUCN) and such bodies;

(x) to promote the preservation of traditional arts crafts and to ensure their authenticity and identity;

(xi) to act as a Culture Bank for providing financial, technical and intellectual assistance towards the preservation of cultural and natural resources and heritage as also of creative and innovative activities;

(xii) to create a suitable forum for the exchange of ideas and techniques and to undertake, organize and facilitate study courses, workshops, conferences and lectures in matters relating to conservation of natural and cultural property and resources;

(xiii) to stimulate research in matters of conservation as much on technical and scientific plans as on doctrinal;

(xiv) to undertake and provide for the publication of a journal, books, pamphlets, newsletters, posters etc. in furtherance of the objectives of the Society.

(xv) to set up and maintain libraries and information services to facilitate the study of cultural and natural heritage.

(xvi) to constitute or cause to be constituted Regional Branches or Chapters at convenient centers in India to promote the objectives of the Society.

(xvii) to undertake promotional activities the proceeds of which will add to the resources of the Society to be utilized for the purposes of the Society.

(xviii) to make continuing provisions for the administration of funds available to it from the Charles William Wallace Bequest and income thereof and to apply the same for advancement of education including history the humanities science, technology, arts and crafts in any manner exclusively charitable and for the benefit of the public of the Republic of India or of Great Britain and Northern Ireland or any section of the public of either of these two countries with the approval of the Reserve Bank of India.
in furtherance of the foregoing charitable objectives but not further otherwise and without prejudice to the generality of the same:

a) to use all or any of the capital or income of the Society funds for the provision of financial assistance for the men and women of U.K nationality who are domiciled and resident in the United Kingdom of Great Britain and Northern Ireland to enable them to travel to India and to follow in India any course of study, research or any other educational pursuit which will be beneficial to either or both countries.

b) to use all or any of the capital or income of the Society funds for the provision of financial assistance (by way of grant or otherwise as the Society may determine) to any charitable educational institution in the Republic of India or any charitable institution in the United Kingdom of Great Britain and Northern Ireland serving (either exclusively or with others) persons of U.K nationality and domiciled and normally resident in the United Kingdom subject to the approval of the Reserve Bank of India.

all the incomes, earnings, movable and/or immovable properties of the Society shall be solely utilized and applied towards the promotion of its aims and objectives only;

to do all such lawful acts and things as are conducive or incidental to the attainment of the aforesaid objectives of the Society.

4. No portion of the income and property of the Society shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise however by way of profit, to the persons who are or at any time have been members of the Society or any of them or to any person claiming through them or anyone of them provided that nothing herein contained shall prevent the payment in good faith honorarium/fee to any member thereof or any other person in return for any service rendered to the Society or for travelling allowance, halting or other similar charges.

5. The names, addresses, occupations and designations of the present Members of the Governing Body to whom the Management of the Society is entrusted, as required under Section 2 of the Societies Registration Act, 1860, as applicable to the Union Territory of Delhi are as follows:
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Full name in Block letters</th>
<th>Address</th>
<th>Occupation</th>
<th>Designation in the society</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>SHRI RAJIV GANDHI</td>
<td>1, Safdarjung Road</td>
<td>Member of Parliament</td>
<td>Chairman</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New Delhi</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>SMT. PUPUL JAYAKAR</td>
<td>11, Safdarjung Road</td>
<td>Adviser (H&amp;H) Ministry of Commerce</td>
<td>Vice-Chairman</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New Delhi</td>
<td>Government of India</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>SHRI L.K. JHA</td>
<td>10, Janpath</td>
<td>Chairman Economic Administrative Reforms Commission</td>
<td>Member</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New Delhi</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>PROF. M.G.K MENON</td>
<td>1, Motilal Nehru Marg, New Delhi</td>
<td>Member, Planning Commission</td>
<td>Member</td>
</tr>
<tr>
<td>5.</td>
<td>DR. (MRS.) KAPILA VATSYAYAN</td>
<td>D-1/23, Satya Marg, New Delhi</td>
<td>Additional Secretary Department of Culture</td>
<td>Member</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Government of India</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>SHRI RAJEEV SETHI</td>
<td>Flat 4, Shankar Market, New Delhi</td>
<td>Designer</td>
<td>Member</td>
</tr>
<tr>
<td>7.</td>
<td>SHRI B.K. THAPAR</td>
<td>342, SFS DDA Flats, Haus Khas New Delhi</td>
<td>Retired Govt. Officer</td>
<td>Secretary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New Delhi</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>SHRI MARTAND SINGH</td>
<td>11, Safdarjung Road</td>
<td>Designer</td>
<td>Secretary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New Delhi</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>SMT. BILKEES LATIF</td>
<td>Raj Bhawan Bombay</td>
<td>House wife</td>
<td>Member</td>
</tr>
<tr>
<td>10.</td>
<td>SHRI MADHAV RAO SCINDIA</td>
<td>AB-7, Tilak Marg, New Delhi</td>
<td>Member of Parliament</td>
<td>Member</td>
</tr>
<tr>
<td>11.</td>
<td>SHRI J. B. DADACHANJI</td>
<td>JB Dadachanji &amp; Co 1st Floor, Jeevan Vihar Building, 35 Sansad Marg</td>
<td>Legal Practitioner</td>
<td>Member</td>
</tr>
<tr>
<td></td>
<td></td>
<td>New Delhi</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
We the undersigned are desirous of forming a Society namely the INDIAN NATIONAL TRUST FOR ART AND CULTURAL HERITAGE under the Societies Registration Act, 1860, as applicable to the Union Territory of Delhi in pursuance of this Memorandum of Association of the Society:

<table>
<thead>
<tr>
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<td>Vice-Chairman</td>
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<td>Additional Secretary Department of Culture Government of India</td>
<td>Member</td>
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<td>JB Dadachanji &amp; Co. 1st Floor, Jeevan Vihar Building 35 Sansad Marg New Delhi</td>
<td>Legal Practitioner</td>
<td>Member</td>
</tr>
</tbody>
</table>
Rules and Regulations of
Indian National Trust for Art and Cultural Heritage

I-TITLE

1. These Articles may be called the Rules and Regulations of the Indian National Trust for Art and Cultural Heritage.

II-DEFINITION

2. In these Rules and Regulations unless the context otherwise requires the following words shall have the meaning assigned to them namely:-
   (i) The ‘TRUST’ shall mean the Indian National Trust for Art and Cultural Heritage.
   (ii) The ‘GENERAL BODY’ means the General Body of the Trust;
   (iii) The ‘GOVERNING COUNCIL’ means the Governing Council of the Trust.
   (iv) The ‘EXECUTIVE COMMITTEE’ means the Executive Committee of the Trust;
   (v) The ‘CHAIRMAN’ means the Chairman of the Trust;
   (vi) The ‘VICE-CHAIRMAN’ means the Vice-Chairman of the Trust;
   (vii) ‘MEMBER-SECRETARY’ means the Member-Secretary of the Trust;
   (viii) ‘MEMBER’ means a member admitted as such under rules;
   (ix) ‘INDIVIDUAL MEMBERS’ mean Founder Members, Life Members and Ordinary Members;
   (x) ‘PRESCRIBED’ means prescribed by bye-laws made by the Governing Council of the Trust;
   (xi) Words imparting the singular number shall include the plural number and vice-versa and words imparting the masculine gender shall include feminine and vice-versa.

III-GENERAL BODY AND MEMBERSHIP

3. The General Body of the Trust shall be composed of the following classes of Members: (i) Founder Members; (ii) Life Members; (iii) Ordinary Members; (iv) Institutional Members; (v) Corporate Members; and (vi) Donor Members.

**(a)** Besides, there would be two other classes of members viz., Associate Life and Student Members who have only observer status without voting rights and are not eligible to contest elections.

4. Eligibility of membership for each class will be as follows:
   (i) **Founder Member:** Any person who takes an active interest or part in the establishment of the Trust and is accepted for enrolment as such by the subscribers to the Memorandum before the first meeting of the General Body.
   *(ii)* **Life Member:** Any person who takes an active interest or part in the furtherance of the objectives of the Trust and offers himself for enrolment as such.
   (iii) **Ordinary Members:** may be enrolled from existing Associate members after two years or by direct enrollment.

*Amended by the Governing Council in the meeting held on 25.2.2003.

**Amended by GC on 29.11.2013*
(iv) **Institutional Member**: Any academic or cultural body, including a University Department, or Registered Society interested in academic, cultural or social work.

(v) **Donor Member**:  
   i) Any individual contributing RS.2 lakh and above, and  
   *ii) Any Government or Government Organization/Body/Authority contributing Rs.10 lakhs or more towards building up of corpus of the Trust.

(vi) **Corporate Member**: Any public or private sector corporation.

**(vii) Associate Life Member**: Any person excluding students interested in the preservation of natural and cultural heritage of the country. The existing Associate Life members will have term of 10 years from the date of 29th November, 2013.

(viii) **Student Member**: Any student member up to the age of 25 years interested in the preservation of natural resources and cultural heritage of the country.

(ix) **Affiliated Member**: Any international organization of regional or world coverage pursuing objectives similar to those of the aforesaid of the Trust and devoting all or part of its activities to one or more objectives of the Trust.

(x) A Corporate, Society, Trust, Institution, Firm and other body or bodies registered or unregistered who become Members of the Trust in whatever denomination or content their membership exists, would for the purpose of representation on the Trust nominate an individual under the resolution of that corporation, society, trust, institution, firm or body duly signed by the President/Chairman/Chief Trustee/Managing Partner or the Chief Executive as the case may be. The representation of such nominees in relation to the Trust for all intents and purposes shall be deemed to be the representation of the corporation, society, trust, institution, firm or the body whose nominee the person happens to be.

**5. Fees and subscription payable by each class of Members shall be as follows:**

<table>
<thead>
<tr>
<th>Class of Member</th>
<th>Admission Fee (Rs.)</th>
<th>Annual Subscription (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Donor</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(i) Individual Donor</td>
<td>2,00,000</td>
<td></td>
</tr>
<tr>
<td>(ii) Any Govt. or Govt. Organization/Authority/Body</td>
<td>10,00,000</td>
<td></td>
</tr>
<tr>
<td><strong>Corporate</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public or Private Sector Corporation</td>
<td>10,00,000</td>
<td></td>
</tr>
<tr>
<td>Institutional (New)</td>
<td>10,000 (for 10 years)</td>
<td></td>
</tr>
<tr>
<td>Institutional (Existing)</td>
<td>-</td>
<td>500</td>
</tr>
<tr>
<td>Life</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>Ordinary (existing)</td>
<td>-</td>
<td>200</td>
</tr>
<tr>
<td>Ordinary (new)</td>
<td>1,200</td>
<td>200</td>
</tr>
<tr>
<td>Associate Individual (new)</td>
<td>1,000 (for 5 years)</td>
<td></td>
</tr>
<tr>
<td>Student**</td>
<td>300</td>
<td></td>
</tr>
<tr>
<td><strong>Overseas</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) Life (Overseas)</td>
<td>US$ 150 or equivalent</td>
<td>£ 120</td>
</tr>
<tr>
<td>b) Institutional</td>
<td>US$ 250 or equivalent</td>
<td>£ 200</td>
</tr>
</tbody>
</table>

* Amended by GC on 25.2.2003

** Amended by GC on 29.11.2013
6. Subscriptions are payable in full for a calendar year before 31st December of the year.
7. The Trust shall keep a Roll of Members with details of occupation, interests etc. of the Members. Roll of Members shall be authenticated by the Member Secretary. Specimen signatures of the Members should be lifted from the application form and pasted in the Roll of Members.
8. If a Member of the Trust changes his address, he shall notify his new address to the Member Secretary who shall thereupon enter his new address in the Roll of Members and in the application form.
9. Every Member shall be entitled to inspect the Roll of Members by giving at least 15 days notice in writing to the Member Secretary of the Trust.
10. No person who is an undischarged insolvent or who has been convicted of any offence in connection with formation, promotion, management or conduct of the affairs of Trust or of a body corporate or of any offence involving moral turpitude shall be entitled to be a member of the Trust or any other Committee within the Trust.
11. Where a person becomes a Member of the Trust by reason of the office or appointment he holds, the membership of the Trust shall stand terminated when he ceases to hold that office or appointment.
12. Should any person who is a member of the Trust or any of its Committees by reason of the office or appointment he holds, be prevented from attending any meeting of the Trust, he shall be at liberty to appoint or authorize a representative to take his place at that meeting, and such a representative shall have all the rights and privileges of a Member of the Trust for that meeting only.
*13. The Annual General Meeting of the INTACH shall be held once in a year. The quorum for the meeting shall be 50 Members including the Chairman. In the event of the quorum not being present within half an hour of the scheduled time, the meeting shall be adjourned for half an hour by the Chairman. In case the quorum is not present even after half an hour, the adjourned meeting shall be deemed to have the valid quorum.

14. The General Body shall transact the following business
   (i) Election of the Chairman of the Trust and/or other Members of the Governing Council by Postal Ballot.
   (ii) Consideration and adoption of annual report.
   (iii) Consideration and adoption of audited accounts for the outgoing year.
**(iv) Appointment of Auditors for the ensuing year and fixing their remuneration.
   (v) Other business on the agenda and
   (vi) Such other business as may be brought forward with the permission of the Presiding Officer.

IV- OFFICE BEARERS

*15. The Trust may have a Patron.
16. The affairs of the Trust will be carried out by the Governing Council and the Executive Committee whose composition and functioning will be as follows:

* Amended by GC on 27.12.2005
** Power delegated to Executive Committee by the AGM at its meeting held on 18.3.2017.
(A) (i) Governing Council: The Governing Council of the Trust shall be elected through Postal Ballot System by the General Body at the time of its Annual General Meeting from amongst Members enjoying voting rights and it will not have less than 11 Members and not more than 42 Members. Of these besides the Chairman, six Members will be elected from among Founder Members, twelve from life Members, and three from Ordinary Members and three each from amongst Institutional, Donor and Corporate Members. In addition, there shall be five ‘ex-officio Members who are Secretary, Ministry of Environment, Forests & Climate Changes, Secretary, Ministry of Culture, Secretary, Ministry of Housing and Urban Affairs, Director General, Archaeological Survey of India and Director General, National Museum. There shall be two permanent invitees from Indian Army and Indian Navy. Member Secretary, INTACH will be the Ex- officio Members of the Governing Council with voting right.

*The Governing Council shall not be subject to dissolution. Each Member shall enjoy a term of three years. The outgoing Member shall be eligible for re-election.

(ii) The Governing Council shall hold at least two meetings in a calendar year. The quorum for the meeting shall be one-fifth of its members. The meeting will be convened by the Member-Secretary.

(iii) The Governing Council shall elect a Vice-Chairman and other Members of the Executive Committee.

(iv) The Chairman and in his absence the Vice-Chairman shall preside over the meetings of the General Body, the Governing Council and the Executive Committee. In the absence of both the Chairman and Vice Chairman, the members present in the respective meeting of General Body, GC and EC may agree upon by consensus, the name of member who will preside over the meeting.

(v) When a casual vacancy occurs in the office of the Chairman, the Governing Council shall elect a Chairman as soon as possible. He shall hold office for the unexpired term of the previous incumbent but shall be eligible for re-election.

(vi) Two of the Chapter Convenors would be nominated by the Chairman to the Governing Council for one year at a time in accordance with the criteria/guidelines evolved by the Chapter Advisory Committee for nomination of the Convenors.

*(vii) The employees of INTACH will not be eligible to contest election to the Governing Council unless they resign from the post to contest the election.

(viii) Chairman INTACH would be authorized to nominate four experts in the fields of finance, legal, conservation, management, etc. to the Governing Council for a period of three years at a time.

(B) Executive Committee: The Executive Committee shall consist of nine members and shall be constituted as follows:

1. Chairman
2. Vice-Chairman
3. Member-Secretary
4. Six members elected by the Governing Council from among its members provided that one of them should have expertise in legal matters and another in financial affairs and they should be able to advise the committee on such matters.

4(a) The Chairman and Vice Chairman of Governing Council of INTACH will be the ex-officio Chairman and Vice Chairman of Executive Committee.

5. The Member-Secretary shall be the ex-officio member of the Executive Committee with voting rights.

*Amended by GC on 27.12.2005
** Approved by GC on 17.4.1999
*** Approved by GC on 26.11.2010
(i) The elected Members of the Executive Committee shall hold office for a term of three years, but shall be eligible for re-election.
*(i)(a) The elected members of the Executive Committee shall hold office for a maximum of three consecutive terms of three years each.
(ii) The Executive Committee will hold at least four meetings in a calendar year, the quorum for the meeting being one third of the members. The meetings would be convened by the Member-Secretary.
*(iii) Any casual vacancy in the Executive Committee, arising from death, resignation, removal or otherwise may be filled by the Executive committee by co-option from among the Members of the Governing Council and the member co-opted shall hold office for the unexpired portion of the term of the office of the member causing the vacancy.
(iv) The Executive Committee shall function notwithstanding any vacancy therein and not withstanding any defect in its constitution and no act or proceeding of the Executive Committee shall be invalid by reason only of the existence of the vacancy amongst its members or any defect in its constitution.
(v) The Chairman would be authorized to nominate one expert to the Executive Committee for one year, which could be extended for another term subject to a maximum of three years.
*(C) (i) Member Secretary: There shall be a Member Secretary appointed by the Governing Council on the recommendation of the Executive Committee who shall be responsible and accountable for proper management of the Trust and shall function under the directions of the Executive Committee.
(ii) The Member-Secretary will be an ex-officio member of the Governing Council and Executive Committee and shall enjoy all powers, rights and privileges as any other member of the Governing Council and Executive Committee.

V- POWERS AND FUNCTIONS

17. The rights, powers and functions of the Governing Council shall be as follows:
(A) All properties moveable, immovable or of any other kind shall stand vested in the Governing Council.
(B) The business and affairs of the Trust shall be carried on and managed by the Governing Council who shall exercise all such powers and authority of the Trust as are not specifically and expressly vested by the Rules and Regulations in the General Body.
(C) The Governing Council shall have all such powers and shall perform all such functions as are necessary or proper for the achievement or furtherance of the objectives of the Trust.
(D) Without prejudice to the generality of the foregoing provisions the Governing Council shall have the following rights and powers:
   (i) to issue appeals and applications for money and funds in furtherance of the said objectives of the Society; and to accept both from Government and non-Government Agencies, Indian and Foreign Grants, Gifts, Donations, Benefactions, Bequests, and Funds-in-Trust, Subscriptions of Cash and Securities and of any property moveable or immovable to be utilized for the purpose of the Security;

*Amended by GC on 27.12.2005
(ii) to invest and deal with funds and money of the Society in accordance with the provisions of the Income Tax Act, 1961;

(iii) to undertake and accept the management of any assets, properties, bequests, endowments or trust-funds.

(iv) to acquire, purchase or otherwise own or take on lease, temporarily or permanently, any moveable or immovable property including cultural property necessary or convenient in furtherance of the objectives of the Society;

(v) to sell, mortgage, lease, exchange and otherwise transfer or dispose of all or any part of the property, moveable or immovable, in furtherance of the objectives of the Society.

(vi) to construct, maintain, alter, extend, improve, develop or repair any immovable property belonging to or held by the Society or to expend such amounts as may be deemed necessary for the conservation and preservation of natural resources and properties as may be deemed necessary.

(vii) to make rules and bye-laws for the conduct of the affairs of the Society and to add, amend, vary or rescind them from time to time;

(viii) to appoint Committees and Sub-committees as deemed fit to carry out the objectives of the society. The Society shall in turn have the right to set guidelines for the proper functioning of the Committees and Sub-Committees.

(ix) to delegate any or all its powers to any of the Committees and Sub-Committees constituted by it;

(x) to pay out of the funds belonging to the Society or out of any particular part of such funds the expenses incurred by the society from time to time including all expenses incidental to the formation of the Society and management and administration of any of the foregoing objectives, including all rents, rates, taxes, outgoings and salaries, related allowances, including fringe benefits of the employees;

(xi) to establish appropriate funds for the benefit of the employees of the Society, including their families and dependents;

(xii) to grant scholarships and stipends in furtherance of the said objectives;

(xiii) to acquire by gift, purchase, exchange, lease or otherwise lands, buildings or other immovable property including cultural, historical or like property together with all rights appertaining to it;

(xiv) to construct and maintain buildings, or natural resources of whatsoever nature including the right to alter or improve them or to equip them suitably;

(xv) to manage the properties of the Trust;

(xvi) to accept the management of any trust-fund, bequest or endowment with like or similar objectives or in which the Trust may be interested;

(xvii) to raise funds for the Trust by gifts, donations or otherwise;

(xviii) to set up centres in India or elsewhere as and when deemed necessary for the furtherance of the objectives of the Trust;

*Amended by GC on 25.2.2003
(xix) to raise loans;
(xx) to receive monies securities, instruments and/or any other moveable property including cultural remains and other property of scientific value for the conservation of natural resources for and on behalf of the Trust;
(xxi) to enter into agreements for and on behalf of the Trust;
(xxii) to sue and defend all legal proceedings on behalf of the Trust;
**(xxiii) Deleted

(xxiv) to grant receipts, to sign and execute instruments and to endorse or discount cheques or other negotiable instruments through its accredited agents;
(xxv) to make, sign and execute all such documents and instruments as may be necessary or proper for carrying on the management of the property or affairs of the Trust;
(xxvi) to invest the monies and funds of the Trust and vary the investment as and when it may seem necessary or proper;
(xxvii) to make suitable grants of money or extend other technical assistance to voluntary organizations or Societies for the preservation of cultural property or the prosecution of any research or investigation or study in a subject in which the Trust is interested or for the conservation of natural resources or for scientific resources;
(xxviii) to grant fellowships, scholarships or other monetary assistance, on such terms and conditions as it may prescribe to such persons as it may select for carrying out any research or investigation or study in which the Trust may be interested.
(xxix) to manage, sell and transfer or otherwise dispose of any property, moveable or immovable, of the Trust;
(三十) to advance monies with or without security on such terms as considered proper to any affiliated or similar body having objectives similar to that of the Trust;
(三十) to assign, from time to time, such functions and duties and delegate such powers as it may deem fit to the Executive Committee;
(三十) to prescribe the powers, functions and duties of the technical, administrative and executive staff;
(三十) to perform all such acts and do all such things as may be necessary for the proper management of the properties and affairs of the Trust;
* (xxxiv) To recommend an auditor or auditors for auditing the accounts of the Trust and to report thereon to the A.G.M.

(E) The Governing Council shall inter-alia have the power to make bye-laws in respect of the following matters:-

(i) The management of the properties, funds, affairs and works of the Trust;
(ii) the conditions and procedure under and according to which the Members of the Governing Council and the Executive Committee are to be elected;

* Amended by GC on 25.2.2003. The power to appoint an Auditor delegated to EC by the AGM on 18.3.2017.
** Deleted by GC on 25.2.2003
(iii) the conditions and procedure under and according to which the several classes of Members of the Trust may be enrolled and the subscription, if any, to be paid by different classes of Members;
(iv) the procedure for the convening and the conduct of the meetings of the Governing Council, the Executive Committee and such other bodies as may be set up from time to time, including provision for the transaction of business by circulation of papers, proxy or otherwise, as may be deemed fit;
(v) the creation or abolition of posts of posts and the procedure for appointment of the technical, administrative and ministerial staff;
(vi) sanctioning the Budget Estimates and Expenditure;
(vii) the appointment of an Internal Auditor;
*(viii) To set up Chapters at convenient centers in the country and regulate their functioning in furtherance of the objectives of the Trust.

(F) The governing Council shall have the power to repeal, amend and modify the bye-laws.
(G) The Governing Council may from time to time, delegate all or any of its powers to the Executive Committee.

18. Subject to the general rules and directions of the Governing Council, the powers and functions of the Executives Committee shall be as follows:
   (i) to make decisions on applications for membership with a right to refuse membership without assigning reasons. The decision of the Committee shall be final;
   (ii) to prepare and execute plans and programmers for the furtherance of the objectives of the Trust;
   (iii) to appoint and control such staff as may be required for the efficient management of the affairs of the Trust and to regulate their recruitment and conditions of service;
   (iv) to appoint such and so many persons and on such terms and conditions as it may deem fit, for the undertaking of the studies, investigations, research or conservation measures undertaken by the Trust;
   (v) to select from time to time, subjects in which investigation, studies and research may be conducted by the Trust;
   (vi) to correspond with professional organizations, both international and national and to cooperate with them in matters relating to the work of the Trust;
   (vii) to nominate delegates to represent the Trust at conferences in such manner as it may deem fit from time to time;
   (viii) to publish and/or to finance the publication of studies, books, periodicals, reports, newsletters or other literature as also preparation of films and related materials, etc.; and to sell or arrange for the sale of them, as it may deem fit, from time to time;
   (ix) to arrange for the documentation of materials relating to cultural property;
   (x) to set up and maintain a library or libraries;
   (xi) to appoint from time to time, Sub-Committees for disposal of any business or for advice in any matter pertaining to the Trust and/or delegate thereunto such powers, duties and functions as it may deem fit;

* Added by GC on 25.2.2003
(xii) to perform all such acts and duties and exercise all such powers as may be assigned or
delegated to it by the Governing Council;
(xiii) to perform all such duties and exercise all such powers as may be necessary for the carrying
on of the affairs of the Trust subject to the general directions of the Governing Council;
(xiv) to consider the Budget Estimates in respect of the financial year next ensuing and to
recommend the same to the Governing Council for consideration and approval;
**(xv)** Consideration of the Annual Report and Annual Statement of Accounts and recommend the
same to the Governing Council for approval.

**VI-MEETINGS**

19. All meetings of the General Body, the Governing Council and the Executive Committee shall be
held in New Delhi unless otherwise indicated by the Chairman;
*20. The Annual Meetings of the General Body shall be convened by the Chairman/Member Secretary
of the Trust provided that special meetings of the General Body shall be convened on requisition
in writing by 1/4th of the number of members on the Roll or 1/3rd of the G.C Members.
21. There shall be 12 weeks notice for the meetings of the General Body and seven days for meetings
of the Governing Council and the Executive Committee. For special meetings, however, the period
of notice shall be seven days for the General Body and four days for the Governing Council and
the Executive Committee.
22. Any urgent business which it may be necessary for the Governing Council or the Executive
Committee to perform may be carried out by circulation of papers. Any matter so circulated and
approved by the majority of the members by affixing their signatures thereto shall be effective and
binding.
23. The Chairman and in his absence, the Vice-Chairman may invite any person or persons to attend
any meeting of the Trust and to participate in the deliberations of the meeting provided that no
such person shall have right to vote on any matter at any meeting.
24. Every member of the Trust shall have one vote and in case of equality of votes, the Presiding
Officer shall have a casting vote.

**VII-GENERAL**

25. The Headquarters of the Trust shall be Delhi or New Delhi.
26. The Trust shall have its own fund and all the receipts of the Trust through grants, donations,
subscriptions and fees, as well as income from investments, publications and other sources, shall
be carried to the fund and all payments by the Trust shall be made therefrom.
27. All Banking Accounts of the Trust shall be in the name of “Indian National Trust for Art and
Cultural Heritage” or “INTACH”. All receipts of the Trust shall be paid into the accounts of the
Trust and shall not be withdrawn except in such manner and under the signature of such persons as
the Executive Committee may by Resolution authorize.
***28. The accounts of the Trust shall be audited by the Auditors appointed for the purpose by the
Executive Committee.
*29&30. Members can seek donations on behalf of the Trust by DD or Cheque drawn in favour of INTACH
in accordance with the approved policy and the amount should be credited to the General Fund of
Headquarters.

31. No Member shall use the name of INTACH for soliciting any facilities.

32. (a) There shall be a Logo of the Trust based on an anthropomorphic copper figure from Shahabad, Uttar Pradesh (circa 1800-1700 B.C.), from the collections of the National Museum, New Delhi.
** (b) Deleted
(c) The Logo will only be used on the stationery of the Secretariat of INTACH at New Delhi as also on the letterheads of the Chairman and the Vice-Chairman and for any other purposes specifically authorized by the Executive Committee.
(d) No outside agency will use the Logo on its stationery or otherwise without prior formal permission of the Executive Committee.

33. Any Member who has committed a breach of any of the Rules of the Trust or who has refused or neglected to abide by any of such Rules or who has committed any act which, in the opinion of the Executive Committee is calculated or is likely to bring discredit to the Trust may be removed from the membership of the Trust by a resolution of three-fourths of the members of the Executive Committee present at a special meeting thereof convened for the purpose after (at least) twenty one days notice.

Provided that no such resolution shall be passed unless the member concerned is informed by a registered letter (acknowledgement due) at least twenty one days before such a meeting of the date, time and place of the meeting and the grounds on which it is proposed to remove him from the membership of the Trust and is given an opportunity to explain his conduct to the Executive Committee in writing or in person at such a meeting.

*34. (a) The name of any Member whose subscription is not paid before December 31 of the year shall not be entitled to contest for the election, or cast the vote or propose or second any candidate’s name.
(b) Any new member will be eligible to contest for the election or cast the vote or propose or second any candidate’s name after a period of one year from the date of his enrollment.

***35. The name of a Member who pays the prescribed arrears by 31st December shall be eligible to contest/ vote/propose/second any candidate’s name. The name of a member who has not paid the prescribed subscription continuously for a period of 5 years shall be removed from the roll of members of the Trust.

36. No benefactions shall be accepted by the Trust which in its opinion involve conditions or obligations opposed to the spirit and objectives of the Trust.

37. The Rules of the Trust shall not be altered except by a resolution passed by a two-thirds majority of the members present at a meeting of the Governing Council convened for the purpose.

38. No proposal for alteration of the Rules of the Trust shall be considered by the Governing Council unless at least twenty-eight days notice thereof has been given to the Member-Secretary and unless at least fourteen days notice thereof has been given by the Member-Secretary to the Members.

39. If upon the dissolution of the Trust, there shall remain after the satisfaction of its debts and liabilities any property, whatsoever, the same shall not be paid to or distributed among the members of the Trust, but shall be given to organizations with comparable purposes according to the decision of the Governing Council or in default thereof that of a competent Court.

**40. Deleted.

41. Once in every year a list of the Office Bearers and Members of the Governing Council and Executive Committee shall be filed with the Registrar of Societies, Delhi as required under Section 4 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

42. The Society shall sue or shall be sued in the name of the Member-Secretary, as per the provisions laid down under section 6 of the Societies Registration Act, 1860, as applicable to the Union Territory of Delhi.

43. The amendments, if any in respect of purposes (aims and objectives) or change of name in the Memorandum shall be made under Section 12 and 12(A) of the Societies Registration Act, 1860, as applicable to the Union Territory of Delhi.

44. If the Society needs to be dissolved, it shall be dissolved as per provisions laid down under section 13 and 14 of the Societies Registration Act, 1860, as applicable to the Union Territory of Delhi.

ESSENTIALITY CERTIFICATE
Certified that this is the true and correct copy of the rules and regulations of the Indian National Trust for Art Culture Heritage.

Sd/-
Chairman

Sd/-
Vice-Chairman

Sd/-
Member-Secretary

CERTIFICATE OF REGISTRATION
OF
SOCIETY ACT, XXI 1860

No. S/ 14219

I, hereby certify that “Indian National Trust for Art and Cultural Heritage”

has this day been registered under the Societies Registration Act, XXI of 1860.

Given under my hand at Delhi on this 27th day of January One Thousand Nine Hundred and Eighty Four.

REGISTRATION FEE RS. 50/- PAID.

[STAMP]

Sd/-
REGISTRAR OF SOCIETIES
DELHI ADMINISTRATION
DELHI